

# Plan and Packet Checklist

## My plans include

- The location of the structure upon the Lot \_\_\_\_\_
- The elevation of the structure with reference to the existing and finished Lot grades \_\_\_\_\_
- The general design \_\_\_\_\_
- The interior layout \_\_\_\_\_
- The exterior finish materials and colors, including roof materials \_\_\_\_\_
- Other information which may be required in order to determine conformance \_\_\_\_\_

## The packet I'm mailing includes

- Two copies of the plans \_\_\_\_\_
- Signed approvals from my adjacent neighbors \_\_\_\_\_
- A check for either \$50.00 or \$25.00 \_\_\_\_\_
- A return address to receive notices and final decision \_\_\_\_\_