

Architectural Change Procedure Checklist

- | What to do | Date |
|---|-------|
| 1) My plans have everything that Article XV, section 8 of the CC&Rs says they need | _____ |
| 2) I have gotten approval from my adjacent neighbors of the plans I will send | _____ |
| 3) I've mailed two copies of the plans, my neighbor's approvals, and a check to

Diamond Hills Homeowners' Association
26828 Maple Valley Black Diamond Rd SE, PMB#162
Maple Valley, WA 98038 | _____ |
| 4) I've received a note telling me that my plans were received on _____ and can _____
expect a response to be mailed within two weeks which is _____ | _____ |
| 5) I've received approval and can begin the change | _____ |